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MARYLAND HEALTH CARE COMMISSION

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January 10, 2013

Dear MCDB Payer Representatives –

The Maryland Health Care Commission (MHCC) will host the first “2012 Medical Care Data Base (MCDB) Data Collection – Payers Monthly Meeting”, on Wednesday, January 23, 2013 from 2:00 pm to 3:00 pm (EST). This initial webinar meeting will kick off discussions of key issues essential to the 2012 MCDB data submission which is due by June 30, 2013. It is important that all payers participate as we launch the 2012 MCDB data collection and plan for future submissions.

The MHCC requests that each payer carefully follow the instructions outlined in the webinar invitation as certain steps are required for **full participation**. This will allow participants to **hear audio**, **view visual**, and **speak** during the discussions.

Telephone access is preferred. If you do not join the webinar via telephone, you will not be able to join in the discussions. Participants should follow these simple steps: 1) *click the link to log in*; 2) *enter password*; 3) *choose telephone under **Audio** section*; 4) *call the number*; 5) *enter access code*; and 6) *enter **Audio PIN***. At that point participants will be fully engaged in the webinar.

If you have any further questions regarding the webinar, please contact me at (410) 764-3390 or via e-mail at larry.monroe@maryland.gov.

Title: “2012 MCDB Data Collection – Payers’ Monthly Meeting #1”

Date: Wednesday, January 23, 2013

Time: 2:00 pm – 3:00 pm EST

Reminders: Do not place the call on hold; To speak click raised hand (*next to attendee name*); Speaker recognized by MHCC; Identify self prior to speaking.

Thank you,

Larry Monroe

MCDB Compliance Manager